

# **Grant Proposal Narrative**

## ***Project Budget Form***

Project Title: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Time Frame: \_\_\_\_\_ to \_\_\_\_\_

Type of Resource: \_\_\_\_\_

Funds Requested: \_\_\_\_\_

From Koinonia: \_\_\_\_\_

Other Funds: \_\_\_\_\_

Total Funds: \_\_\_\_\_

Personnel (list and/or describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Support Services (Itemized Description): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Program Activities: \_\_\_\_\_

\_\_\_\_\_

Materials (list and/or describe): \_\_\_\_\_

\_\_\_\_\_

Technology/Equipment (list and/or describe): \_\_\_\_\_

\_\_\_\_\_

Other (list and/or describe): \_\_\_\_\_

\_\_\_\_\_

BUDGET TOTAL: (Please identify sources of funds): \_\_\_\_\_

**Grant Proposal Narrative**

***Project Summary Form (page 1 of 2)***

Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Brief description of proposed project: \_\_\_\_\_

\_\_\_\_\_

Mailing address, phone number and brief description of sponsoring organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Project Director: \_\_\_\_\_

Other institutions or organizations involved in or co-sponsoring the project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Background information: (Where, when, with whom, and how did the idea for this project originate?): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Which Koinonia proposal guidelines and/or priorities does this project address? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Need for the project: (Who would benefit from the project?) \_\_\_\_\_

\_\_\_\_\_

## **Grant Proposal Narrative**

### ***Project Summary Form (page 2 of 2)***

Goals and objectives: (Can you state the goal in one sentence? Can you describe some concrete ways of achieving that goal?) \_\_\_\_\_

\_\_\_\_\_

Institutional support: (How does this project relate to the mission of its sponsoring institution) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Time frame for the project: (When would the project begin? Is there a time limit to the project or would it be ongoing?) \_\_\_\_\_

\_\_\_\_\_

Estimated total cost of the project: \_\_\_\_\_

Amount of funds requested from the Koinonia Foundation: \_\_\_\_\_